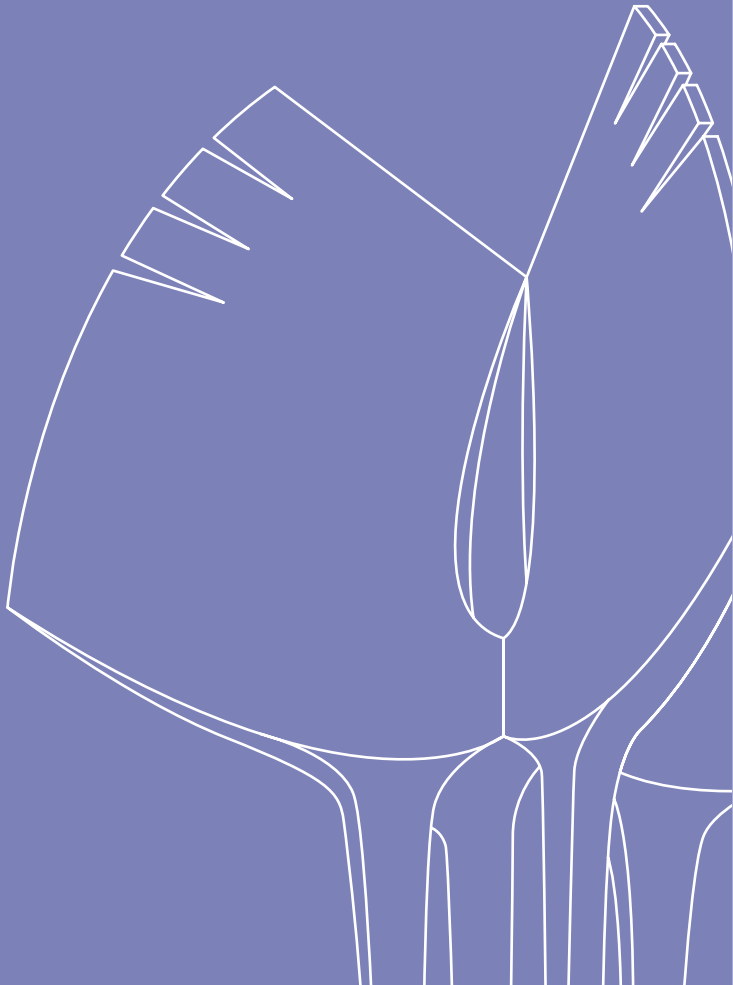
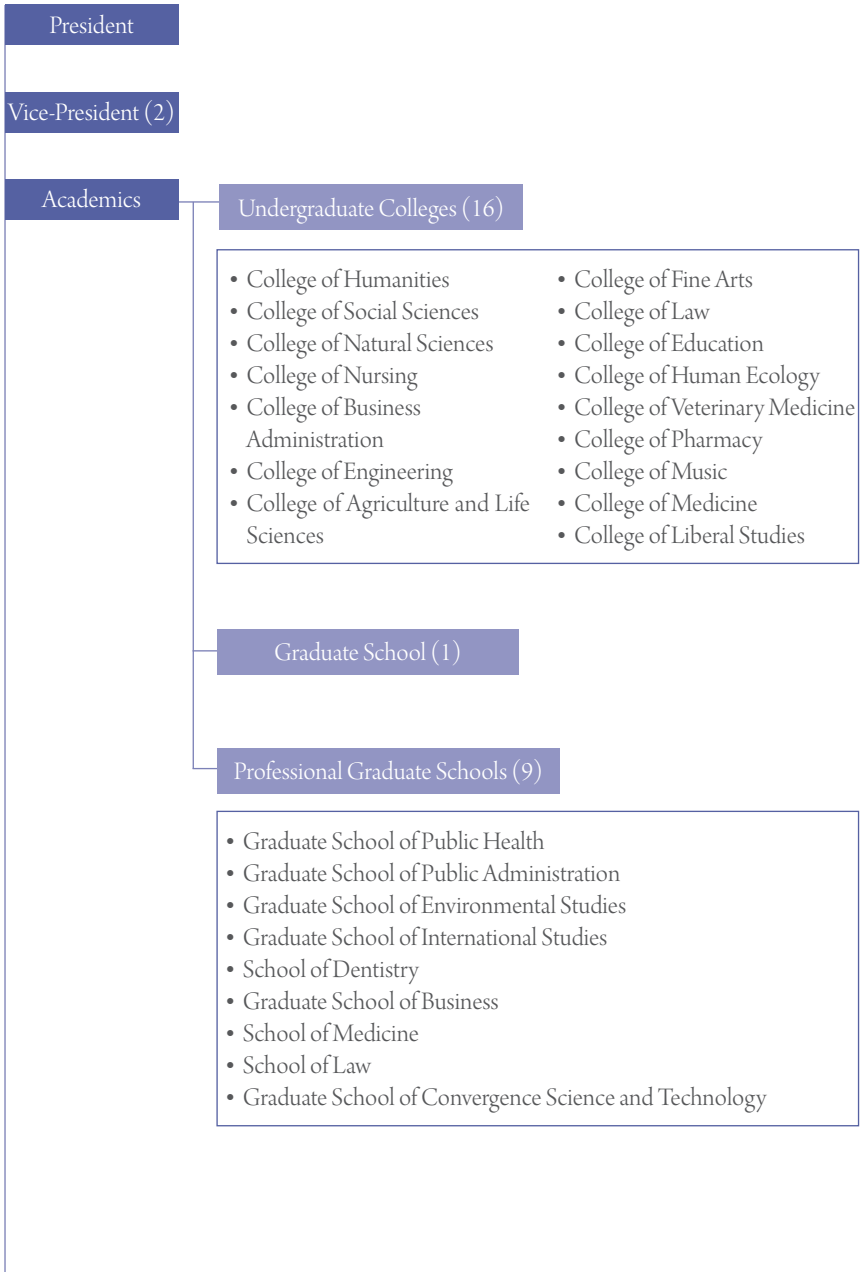


## II. Organization and Administration



# 1. Organization Chart

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## 2. Main Administrative Duties of Offices

| Offices  | Main Administrative Duties   | Phone Numbers   | Remark   |
|--|--|---|--|
| Division of Academic Affairs                     | Managing academic organizations and student quota; managing course offerings; personnel management of faculty members  | 880-5023-5, 5039, 5161<br>Fax 889-7528                                    | Bldg. # 60   |
| Division of Educational Affairs                  | Managing registration, academic records, certificates, graduation, degrees, classes and classrooms   | 880-5031-6, 5041-3<br>Fax 874-8965, 877-1469                              |  |
| Division of Student Affairs                      | Advising students; supporting activities and voluntary group activities of students  | 880-5052, 5062, 4447<br>Fax 886-6121, 874-4418                            | Student Support Center: 2 <sup>nd</sup> Floor of Dure Culture Center |
| Division of Welfare                              | Operating scholarship programs; managing university housing and health insurance   | 880-5072 (Welfare),<br>5078, 5079 (Scholarship)<br>Fax 888-9671           | Global Information Center: Bldg.# 500                                |
| Division of Research Promotion (R&DB Foundation) | Promoting and Supporting research; maintaining and managing research funds and indirect research expenditure; supporting the administration of R&DB Foundation   | 880-5196<br>Fax 885-4482<br>(R&DB Foundation)<br>880-5163<br>Fax 888-2029 |  |
| Division of Research Support                     | Supporting research activities; establishing, supporting and evaluating research centers (institutes); supporting expansion and operation of research equipments; supporting the research ethics committee | 880-5199<br>Fax 873-0002  |  |

| Offices  | Main Administrative Duties  | Phone Numbers                              | Remark                                   |
|--|---|--|--|
| Division of Planning and Development           | Establishing comprehensive plans for university development and academic programs; planning matters regarding facilities, finance and budget; evaluating and analyzing university administration; allocating facilities and space | 880-5080-4<br>Fax 889-7489                 | Main Administration Building (Bldg. #60) |
| Division of General Administration             | Managing various university events, university rules and regulations, official documents, pensions and administrative service; personnel management of staffs   | 880-5090-5098, 5102, 4025<br>Fax 885-5272  |  |
| Division of Finance and Property               | Managing revenue and expenditure, funds and wages, and public properties and assets   | 880-5107<br>Fax 872-1793                   |  |
| Division of Budget Control                     | Planning and administering the general budget; determining tuition; supporting audits and managing the code of conduct for government employees   | 880-5126-7<br>Fax 889-7613                 |  |
| Division of Property and Facilities Management | Guarding and cleaning facilities; landscape management; preventing and controlling fire; managing traffic and parking control; operating shuttle buses and official vehicles  | 880-5131-2<br>Fax 880-8590                 |  |
| Division of Construction                       | Planning and supervising, inspecting of new construction and remodeling; administering construction budget  | 880-5142<br>Fax 889-7197                   |  |
| Division of Maintenance                        | Conservation and maintenance of facilities; administering its budget  | 880-5141, 5143, 5146, 5148<br>Fax 889-7617 |  |

| Offices                         | Main Administrative Duties   | Phone Numbers                     | Remark      |
|---------------------------------|--|-----------------------------------|-------------|
| Office of Admissions            | Managing undergraduate, graduate, and international admission, transfer  | 880-5021-22, 6971<br>Fax 873-5021 | Bldg. # 150 |
| Office of International Affairs | Expanding academic exchange; operating main international events, orientation programs for international students, and summer intensive programs | 880-8633-8<br>Fax 883-8632        | Bldg. # 152 |

### 3. The Present Status

#### 1) Faculty and Staff

##### (1) Faculty

(As of April 1, 2010)

| Type   | Full-time Professor |     | Endowed Professor |    | Visiting Professor |    | BK/HK Professors |    | Research professor/<br>Full-time Lecturer |    | Total |     |
|--------|---------------------|-----|-------------------|----|--------------------|----|------------------|----|---|----|-------|-----|
|        | M                   | F   | M                 | F  | M                  | F  | M                | F  | M   | F  | M     | F   |
| Number | 1,603               | 222 | 210               | 39 | 99                 | 11 | 94               | 44 | 57  | 57 | 2,063 | 373 |
|        | 1,825               |     | 249               |    | 110                |    | 138              |    | 114                                       |    | 2,436 |     |

##### (2) Staff

(As of April 1, 2010)

| Type   | Admini-<br>stration |    | Library |    | Techni-<br>cal<br>Support |    | Research |   | Privileged<br>Govern-<br>ment<br>Officials |   | Techni-<br>cians |    | Campus<br>Police |   | University<br>Supporting<br>Association |     | Total |     |
|--------|---------------------|----|---------|----|---------------------------|----|----------|---|--|---|------------------|----|------------------|---|---|-----|-------|-----|
|        | M                   | F  | M       | F  | M                         | F  | M        | F | M  | F | M                | F  | M                | F | M                                       | F   | M     | F   |
| Number | 158                 | 58 | 28      | 63 | 102                       | 27 | 7        | 3 | 13   | 3 | 229              | 86 | 14               | - | 74                                      | 167 | 622   | 407 |
|        | 216                 |    | 91      |    | 129                       |    | 10       |   | 16   |   | 315              |    | 14               |   | 238                                     |     | 1,029 |     |

## 2) Students

(As of April 1, 2010)

| Type   | Undergraduate |       | Master's |       | Doctoral |       | Total  |        |
|--------|---------------|-------|----------|-------|----------|-------|--------|--------|
|        | M             | F     | M        | F     | M        | F     | M      | F      |
| Number | 10,771        | 6,898 | 4,295    | 3,672 | 1,755    | 1,210 | 16,821 | 11,780 |
|        | 17,669        |       | 7,967    |       | 2,965    |       | 28,601 |        |

## 3) International Exchange Programs

### (1) Academic Exchanges

- As of November 2000, SNU has concluded academic cooperation agreements with 221 universities and student exchange agreements with 130 universities.
- The number of students under exchange programs  
<Incoming students>

| 2008 | 2009 | 2010 (1 <sup>st</sup> Semester) |
|------|------|---------------------------------|
| 264  | 334  | 235                             |

### <Outgoing students>

| 2008 | 2009 | 2010 |
|------|------|------|
| 158  | 184  | 237  |

- a. Korean Language Program for Four Universities in Asia: SNU invites two students each from Sakhalin University, Yanbian University, National Mongol University and Vietnam National University, and provides them with tuition for the Korean language program and living expenses for one year (KRW 600,000 per month).
- b. Glo-harmony Program: 10 undergraduate students from OECD/DAC recipient countries are selected for the Glo-harmony program, in which SNU provides them with tuition and the Samsung Equal Opportunity Scholarship Foundation covers airfares and living expenses.
- c. GSFS (Graduate Scholarship for Foreign Students) Program: SNU

provides outstanding graduate students from developing countries in Asia with tuition and living expenses. (20 students each semester)

(2) Main International Events

- Academic symposium of four major East Asian universities: Beijing University, Seoul National University, Tokyo University, and Hanoi National University (BESETOHA)
- Annual general convention of the Association of East Asian Research Universities (AEARU)
- Meeting of the Association of Pacific Rim Universities (APRU)
- Joint symposium between SNU and Hokkaido University
- Global University Presidents' Summit

(3) Campus Adaptation Program for International Students

- Student Buddy Program: Every international student is assigned an SNU student to help him/her adjust to campus life during the first semester of study.

(4) International Summer Institute (SNU ISI)

- SNU ISI offers an exceptional opportunity for students at SNU and from other countries to take courses from world's leading scholars at SNU.

#### 4) Libraries

(1) Facilities

(As of April 1, 2010)

| Floor (m <sup>2</sup> ) |                    |        | Number of Cubicles |                    |       |
|-------------------------|--------------------|--------|--------------------|--------------------|-------|
| University Library      | 7 Branch Libraries | Total  | University Library | 7 Branch Libraries | Total |
| 30,506                  | 13,527             | 44,033 | 3,925              | 2,208              | 6,133 |

(2) Holdings

(As of April 1, 2010)

| Book(volume) |           |         |           | Non-Book Materials | Periodicals (title) |           |        |
|--------------|-----------|---------|-----------|--------------------|---------------------|-----------|--------|
| Domestic     | Foreign   | E-Book  | Total     |                    | Print               | E-Journal | Total  |
| 1,991,212    | 1,867,391 | 248,452 | 4,107,055 | 206,937            | 6,535               | 30,978    | 37,513 |

## 5) Scholarships

### (1) Types of Scholarships

#### a. University Scholarships

- Tuition Exemption
  - Recipients: Undergraduate and graduate students selected by each college on the basis of their financial circumstances and academic achievements
  - Minimum Grade Requirement: A grade point average of 2.7 or above (for undergraduates) and 3.3 or above (for graduates) in the previous semester
  - Scholarship: Partial or full exception of tuition
- Customized Scholarships
  - Recipients: Undergraduate students from underprivileged families
  - Minimum Grade Requirement: A grade point average of 2.7 or above in the previous semester
  - Scholarship: Partial exception of tuition
- Academic Scholarships
  - Recipients: Students with excellent grades
  - Minimum Grade Requirement: A grade point average of 3.6 or above for all the semesters of the student's enrollment
  - Scholarship: Full exemption of tuition
- Scholarships for Matriculating Students
  - Recipients: Matriculating undergraduate students with an excellent academic record or with economic difficulty selected by each college
  - Scholarship: Full exemption of tuition including matriculation fees
- Scholarships Providing Interest on Student Loans
  - Recipients: Undergraduate and graduate students with government-guaranteed student loans
  - Minimum Grade Requirement: A grade point average of 2.7 (for undergraduates) or above and 3.3 or above (for graduates) in the previous semester
  - SNU covers part of the interest each semester.

- Work-Study
    - Every student is qualified for work-study programs.
    - Minimum Grade Requirement: None
    - Work Place: Department offices, laboratories or computer labs on campus
    - Work Hours: 10~15 hours a week.
    - KRW 5,000 an hour and KRW 200,000~300,000 per month
  - Teaching/Research Assistantships
    - Recipients: Graduate students with recognized research potential
      - ※ Each professor recommends at most one of his/her advisees.
    - Minimum Grade Requirement: A grade point average of 3.3 or above in the previous semester
    - Duty: Work 10 or more hours a week as an assistant of his/her advisor
    - Scholarship: Full tuition and a monthly stipend:
      - KRW 300,000 (for a doctoral student) and KRW 200,000 (for a master's student)
      - KRW 900,000 (for a doctoral research student) and KRW 500,000 (for a master's research student)
- b. Outside Scholarships
- Recipients: Students selected by outside scholarship foundations based on academic achievements
  - Minimum Grade Requirement: Unless announced otherwise, undergraduate and graduate students must have earned a grade point average of 2.7 or above and 3.3 or above respectively in the previous semester.
  - Scholarship: Partial or full tuition

(2) Number of Scholarship Recipients

(Unit: Million KRW, as of 2<sup>nd</sup> Semester of 2009)

| Type                    | Undergraduate      |                    |        | Graduate           |                    |        | Total              |                    |        |
|-------------------------|--------------------|--------------------|--------|--------------------|--------------------|--------|--------------------|--------------------|--------|
|                         | Number of Students | Recipient Rate (%) | Amount | Number of Students | Recipient Rate (%) | Amount | Number of Students | Recipient Rate (%) | Amount |
| University Scholarships | 6,196              | 36.1               | 5,755  | 4,556              | 44.8               | 9,642  | 10,752             | 39.4               | 15,397 |
| Outside Scholarships    | 3,277              | 19.1               | 10,088 | 978                | 9.6                | 3,278  | 4,255              | 15.6               | 13,366 |
| Total                   | 9,437              | 55.2               | 15,843 | 5,534              | 54.4               | 12,920 | 15,007             | 54.9               | 28,763 |

- The recipient rate is the rate with respect to the total number of enrolled students.
- Graduate teaching assistants and BK21 research scholarship recipients are not included.

**6) Finances and Facilities**

(1) Finances (annual expenditure)

(Unit: Thousand KRW)

| Type                          | 2010               | 2009               | Fluctuation       |
|-------------------------------|--------------------|--------------------|-------------------|
| <b>General Account</b>        | <b>315,257,172</b> | <b>333,853,208</b> | <b>18,596,036</b> |
| University Operating Expenses | 312,840,172        | 331,769,508        | 18,929,336        |
| Revenue Transfer Expenses     | 2,417,000          | 2,083,700          | 333,300           |
| <b>University Account</b>     | <b>252,420,640</b> | <b>229,442,636</b> | <b>22,978,004</b> |
| General Affairs               | 196,029,061        | 182,897,997        | 13,131,064        |
| Revenue Transfer Expenses     | 56,391,579         | 46,544,639         | 9,846,940         |
| Total                         | 567,677,812        | 563,295,844        | 4,381,968         |

## (2) Campus Dimension

(As of March 1, 2009)

| Location           | Number of Buildings | Building Area (m <sup>2</sup> ) | Building Space (m <sup>2</sup> ) |
|--------------------|---------------------|---------------------------------|----------------------------------|
| Gwanak             | 213                 | 246,174                         | 995,485                          |
| Yeongeon           | 33                  | 28,070                          | 135,535                          |
| Suwon              | 86                  | 29,083                          | 52,976                           |
| SNU Forest         | 60                  | 4,926                           | 6,796                            |
| Affiliated Schools | 19                  | 12,776                          | 34,906                           |
| Total              | 411                 | 321,029                         | 1,225,698                        |